

# CORPORATE GOVERNANCE REPORT

**STOCK CODE** : 2216  
**COMPANY NAME** : IJM PLANTATIONS BERHAD  
**FINANCIAL YEAR** : March 31, 2020

## OUTLINE:

### **SECTION A – DISCLOSURE ON MALAYSIAN CODE ON CORPORATE GOVERNANCE**

*Disclosures in this section are pursuant to Paragraph 15.25 of Bursa Malaysia Listing Requirements.*

### **SECTION B – DISCLOSURES ON CORPORATE GOVERNANCE PRACTICES PURSUANT TO CORPORATE GOVERNANCE GUIDELINES ISSUED BY BANK NEGARA MALAYSIA**

*Disclosures in this section are pursuant to Appendix 4 (Corporate Governance Disclosures) of the Corporate Governance Guidelines issued by Bank Negara Malaysia. This section is only applicable for financial institutions or any other institutions that are listed on the Exchange that are required to comply with the above Guidelines.*

## SECTION A – DISCLOSURE ON MALAYSIAN CODE ON CORPORATE GOVERNANCE

Disclosures in this section are pursuant to Paragraph 15.25 of Bursa Malaysia Listing Requirements.

### Intended Outcome

Every company is headed by a board, which assumes responsibility for the company's leadership and is collectively responsible for meeting the objectives and goals of the company.

### Practice 1.1

The board should set the company's strategic aims, ensure that the necessary resources are in place for the company to meet its objectives and review management performance. The board should set the company's values and standards, and ensure that its obligations to its shareholders and other stakeholders are understood and met.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Board is primarily responsible for the Group's overall strategic plans for business performance, overseeing the proper conduct of business, succession planning of key management, risk management, shareholders' communication, internal control, management information systems and statutory matters; whilst Management is accountable for the execution of the expressed policies and attainment of the Group's corporate objectives and operating goals. The demarcation complements and reinforces the supervisory role of the Board. Nevertheless, the Board is always guided by the Board Charter which outlines the duties and responsibilities and matters reserved for the Board in discharging its fiduciary duties. The details of the Board Charter are available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p> <p>In accordance with the Board Charter, the matters reserved for the Board include the approval of corporate plans, annual budgets (including the Key Performance Indicators ("KPI") under the Balanced Scorecard of the Group), new ventures, acquisitions and disposals of undertakings and properties of a substantial value, and changes to the management and control structure within the Group, including key policies and delegated authority limits.</p> <p>The Board assumes, <i>inter alia</i>, the following duties and responsibilities:-</p> <p>(a) <i>Promote good corporate governance culture within the Group which reinforces ethical, prudent and professional behaviour</i></p> <ul style="list-style-type: none"><li>• the Board is committed to ensuring that the highest standards of corporate governance are practiced throughout the Group; and</li></ul>

- the Board has in place policies and procedures to promote good corporate governance such as Board Diversity Policy, Code of Conduct and Ethics for Employee, Code of Business Conduct for Third Parties, Whistle-Blowing Policy and External Auditors Policy.

*(b) Review and adopt the overall strategic plans and programmes for the Group; and ensure that the strategic plan supports long term value creation and includes strategies on economic, environmental and social considerations underpinning sustainability*

- the Board approves the strategic plan and ensures that the necessary resources are in place for the Group to meet its objectives and reviews Management’s performance;
- the Board reviews the capital budgets and regularly monitors the progress of their utilisation throughout the year, using appropriate financial indicators and industry benchmarks;
- the Board reviews, challenges and approves the Management’s proposed strategic plan for the Group; and
- the Board reviews the strategies on promoting sustainability initiatives and focuses on economic, environmental and social aspects.

During the financial year 2020, a Strategies and Budget session was held on 11 February 2020 between the Board and Management to review and discuss the short-term and long-term business strategic plans that covered economic, environmental and social aspects. The on-going strategic plantation initiatives of the Group were towards innovation, sustainability and revenue generation which included amongst others, plantations mechanisation and digitalisation, renewable energy and conservation, land-bank expansion, livestock cattle integration and mill processing improvements. During the session, the Board had also looked at the impacts of climate change on the oil palm operations of the Group.

At the scheduled Board meeting in February of each year, the Board reviews the Budget of the Group which includes comparing the actual results against budgets, and considering the new budget and proposed capital expenditure requirements. The Board and Management deliberate on the proposed budgets and debate the rationale and assumptions used for the Budget.

*(c) Oversee and evaluate the conduct of business of the Group which includes supervision and assessment of Management’s performance to determine whether the business is being properly managed*

- the Board devotes sufficient time to learn about the Group’s businesses and understands them well enough to provide critical stewardship, and guidance on their performance not

just year-to-year but for the long term. Where possible and when the opportunity arises, Board meetings will be held at locations within the Group's operating businesses to enable the Directors to obtain a better perspective of the various businesses and enhance their understanding of the Group's operations; and

- the Board reviews the performance of the Group annually which is measured against the KPIs in four (4) areas of consideration, namely Commercial, Stakeholders, Efficiency and Infrastructure under the Balanced Scorecard of the Group. The KPIs comprise quantitative and qualitative targets. The weightage of the areas of consideration may be adjusted to accommodate the aspirations of the Group.

During the first quarter of FY2020, the Board had reviewed the Balanced Scorecards of the Group for the preceding FY2019 which comprised the results of KPIs for the Group.

*(d) Ensure there is a sound assurance framework for internal controls and risk management*

- the Board is responsible for maintaining a sound risk management framework and internal control system to safeguard the shareholders' investments and the Group's assets, as well as to discharge its stewardship responsibility in identifying principal risks and ensuring the implementation of an appropriate risk management and internal control system to manage those risks; and
- the Board continuously reviews the adequacy and effectiveness of the Group's risk management and internal control system which is embedded in all aspects of the Group's activities.

*(e) Understand the principal risks of the Group, set the risk appetite within which Management is expected to operate and ensure there is an appropriate risk management framework to identify, analyse, manage and monitor significant financial and non-financial risks*

- the Board ensures that there is an appropriate risk management framework to identify, analyse, evaluate, manage and monitor significant financial and non-financial risks;
- the Board sets and reviews the risk appetite within which the Board expects Management to operate; reviews the processes as well as responsibilities and assesses for reasonable assurance that risks have been managed within the Group's

	<p>risk appetite and tolerable ranges; and</p> <ul style="list-style-type: none"> <li>• the Board through the Risk Management Committee develops, executes and maintains the risk management system to ensure that the Group’s corporate objectives and strategies are achieved within the acceptable risk appetite of the Group. The details of the Risk Management system are set out in the Statement on Risk Management and Internal Control.</li> </ul> <p><i>(f) Oversee and evaluate the implementation and effectiveness of the anti-bribery and corruption system to ensure that bribery and corruption risk is properly managed</i></p> <ul style="list-style-type: none"> <li>• the Board ensures the Company implements an Anti-Bribery and Corruption System which seeks to uphold and promote integrity, honesty and compliance in the Group’s business practices; and</li> <li>• the Board had adopted an Anti-Bribery and Corruption System Manual aims to set out the parameters, including the main principles, policies and guidelines in relation to anti-bribery and corruption.</li> </ul> <p><i>(g) Ensure the senior management has the necessary skills and experience, and there are measures in place to provide for the orderly succession in the Board and senior management</i></p> <ul style="list-style-type: none"> <li>• the Board focuses on management succession in alignment with the Group’s strategic challenges and through the Nomination &amp; Remuneration Committee (“NRC”) assesses the calibre of key senior management of the Group and reviews the changes including appointing, training, fixing the remuneration and replacing key senior management; and</li> <li>• the NRC is responsible for making recommendations for the appointment of Directors to the Board, including those of subsidiaries and associated companies. In making these recommendations, the NRC considers the criteria such as the required mix of skills, experience and knowledge, which the Directors bring to the Board.</li> </ul> <p><i>(h) Ensure the Company has in place procedures to enable effective communication with stakeholders</i></p> <ul style="list-style-type: none"> <li>• the Board ensures highest standards of transparency and accountability in the disclosure of pertinent information to its shareholders as well as to potential investors, analysts and the public;</li> <li>• the Group uses various channels for effective communication with the stakeholders including releasing timely announcements and disclosures to Bursa Malaysia Securities Berhad, conducting regular dialogues with financial analysts, participating in institutional investor forums and using the</li> </ul>
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	<p>corporate website at <a href="http://www.iimplantations.com">www.iimplantations.com</a>; and</p> <ul style="list-style-type: none"> <li>the Board, Management and employees of the Group comply with the Corporate Disclosure Policy of the Group which has set out the guidance and procedures for disclosure and dissemination of information of the Group.</li> </ul> <p>(i) <i>Review the adequacy and the integrity of the financial and non-financial reporting of the Group</i></p> <ul style="list-style-type: none"> <li>the Board through the Audit Committee (“AC”) reviews the adequacy and integrity of the Group’s financial and non-financial reporting including reviews of the appropriateness of accounting policies, internal controls and key risks of the Group; and</li> <li>the AC presents its report to the Board on the outcome of its review and discusses with the Board on the areas of concern, if any.</li> </ul> <p>In order to assist in the execution of the Board’s responsibilities for the Group, certain functions have been delegated by the Board to the following Board Committees:-</p> <p>(a) AC (assisted by the internal audit function and Risk Management Committees);</p> <p>(b) NRC; and</p> <p>(c) Securities &amp; Options Committee.</p> <p>Clear defined terms of reference have been given to these Board Committees to enable them to operate effectively.</p>
<p><b>Explanation for departure</b></p>	<p>: Not Applicable</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>	
<p><b>Measure</b></p>	<p>:</p>
<p><b>Timeframe</b></p>	<p>:</p>

### Intended Outcome

Every company is headed by a board, which assumes responsibility for the company's leadership and is collectively responsible for meeting the objectives and goals of the company.

### Practice 1.2

A Chairman of the board who is responsible for instilling good corporate governance practices, leadership and effectiveness of the board is appointed.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Chairman is an Independent Non-Executive Director. His responsibilities are provided in Clause 3.4 of the Board Charter, which is available on the Company's website at <a href="http://www.ijplantations.com">www.ijplantations.com</a>.</p> <p>The responsibilities of the Chairman are elaborated as follows:-</p> <ul style="list-style-type: none"><li>(a) the Chairman advocates openness and provides leadership for the Board to perform its responsibilities effectively;</li><li>(b) the Chairman ensures the Company Secretary sets the Board agenda and provides all Directors the Board papers on a timely basis prior to the scheduled Board meetings. All Board papers, including those on complicated issues or specific matters and minutes of all Board Committee meetings, are distributed electronically at least five (5) business days in advance to ensure Directors are well informed and have the opportunity to seek additional information, and are able to obtain further clarification from the Company Secretary, should such a need arise;</li><li>(c) the Chairman leads the Board meetings effectively, and encourages active participation including allowing dissenting views to be freely expressed;</li><li>(d) the Chairman promotes constructive and respectful relations between Directors, and between the Board and Management;</li><li>(e) the Chairman together with the Board members ensure effective communication with shareholders and relevant stakeholders, which includes establishing an investor relations function and conducting engagement sessions with various stakeholders; and</li><li>(f) the Chairman leads the Board in establishing and monitoring corporate governance practices in the Company.</li></ul>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

## Intended Outcome

Every company is headed by a board, which assumes responsibility for the company's leadership and is collectively responsible for meeting the objectives and goals of the company.

### Practice 1.3

The positions of Chairman and CEO are held by different individuals.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The positions of the Chairman and the Chief Executive Officer &amp; Managing Director ("CEO&amp;MD") are held by two (2) different individuals.</p> <p>The role of the Independent Non-Executive Chairman and the CEO&amp;MD are distinct and separate to ensure that there is a balance of power and authority. The responsibilities of the Independent Non-Executive Chairman include but is not limited to, leading the Board and ensuring its effectiveness, ensuring an efficient organisation and conduct of the Board's function and meetings, promoting constructive and respectful relations between the Board and Management, and ensuring effective communication with shareholders and other relevant stakeholders. The Independent Non-Executive Chairman did not previously hold the position of CEO&amp;MD in the Group.</p> <p>The CEO&amp;MD focuses on the day-to-day management and the business affairs of the Group, and is responsible for the implementation of the Board's policies and decisions. The responsibilities of the CEO&amp;MD, amongst others, are to develop and implement corporate strategies for the Group, to supervise the management team responsible for the various functions contributing to the overall success of the Group, to ensure the efficiency and effectiveness of the operations of the Group, to assess business opportunities, and to present material information and other relevant matters to the attention of the Board in an accurate and timely manner.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		

<b>Measure</b>	:		
<b>Timeframe</b>	:		

## Intended Outcome

Every company is headed by a board, which assumes responsibility for the company’s leadership and is collectively responsible for meeting the objectives and goals of the company.

### Practice 1.4

The board is supported by a suitably qualified and competent Company Secretary to provide sound governance advice, ensure adherence to rules and procedures, and advocate adoption of corporate governance best practices.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Board is supported by a qualified and competent Company Secretary to provide sound governance advice, ensure adherence to Board policies, rules and procedures, and advocate adoption of corporate governance best practices. The Directors always have access to the advice and services of the Company Secretary especially relating to procedural and regulatory requirements of the company and securities laws and regulations, governance matters and Main Market Listing Requirements (“LR”). The Company Secretary undertakes continuous professional development and her details of trainings/seminars attended are available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p> <p>The roles and responsibilities of the Company Secretary include advising the Board on its roles and responsibilities, assisting in the induction of new directors, advising the Board and Management on governance matters, LR and related statutory obligations, monitoring corporate governance developments and assisting the Board in applying governance practices, managing, attending and recording minutes of all Board meetings, Board Committee meetings and shareholders’ meetings, and ensuring proper upkeep of the statutory registers and records. The roles and responsibilities of the Company Secretary are stipulated in Clause 4 of the Board Charter, which is available on the Company’s website at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

Every company is headed by a board, which assumes responsibility for the company's leadership and is collectively responsible for meeting the objectives and goals of the company.

### Practice 1.5

Directors receive meeting materials, which are complete and accurate within a reasonable period prior to the meeting. Upon conclusion of the meeting, the minutes are circulated in a timely manner.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	All Directors are provided with the performance and progress reports on a timely basis prior to the scheduled Board meetings. All Board papers, including those on complicated issues or specific matters and minutes of all Board Committee meetings, are distributed electronically at least five (5) business days in advance to ensure Directors are well informed and have the opportunity to seek additional information, and are able to obtain further clarification from the Company Secretary/Management, should such a need arise. The Directors may also seek independent advice at the expense of the Company, so as to ensure that they are able to make independent and informed decisions. The Company Secretary always ensures proper minutes of all deliberations and decisions of the Board and Board Committees are recorded. In order to enhance cybersecurity over the meeting materials, the Company migrated from the existing electronic portal to a more secure and collaborative portal in the financial year 2019.
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

**Intended Outcome**

There is demarcation of responsibilities between the board, board committees and management.

There is clarity in the authority of the board, its committees and individual directors.

**Practice 2.1**

The board has a board charter which is periodically reviewed and published on the company's website. The board charter clearly identifies–

- the respective roles and responsibilities of the board, board committees, individual directors and management; and
- issues and decisions reserved for the board.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>All Board members are expected to show good stewardship and act in a professional manner, as well as uphold the core values of integrity and enterprise with due regard to their fiduciary duties and responsibilities. The Board Charter sets out the governance structure, roles, responsibilities, matters reserved for the Board, composition, operation and processes of the Board to ensure that all Board members acting on behalf of the Company are aware of their duties and responsibilities as Board members. The Board Charter also acts as a source of reference and primary induction literature in providing insights to Board members and senior management.</p> <p>The Board reviews the Board Charter from time to time to ensure that it continues to remain relevant and appropriate and the last review conducted by the Board was in June 2020.</p> <p>The details of the Board Charter are available for reference at <a href="http://www.ijmplantations.com">www.ijmplantations.com</a>.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

The board is committed to promoting good business conduct and maintaining a healthy corporate culture that engenders integrity, transparency and fairness.

The board, management, employees and other stakeholders are clear on what is considered acceptable behaviour and practice in the company.

### Practice 3.1

The board establishes a Code of Conduct and Ethics for the company, and together with management implements its policies and procedures, which include managing conflicts of interest, preventing the abuse of power, corruption, insider trading and money laundering.

The Code of Conduct and Ethics is published on the company's website.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Board is committed to conducting its business in a legal and professional manner, with the highest standard of integrity and ethical values, and has adopted the Code of Conduct and Ethics for Employees ("CCEE") which applies to all Directors and employees. The CCEE covers the areas of workplace culture and environment, company records and assets, conflicts of interest, anti-bribery and corruption, gifts, hospitality and entertainment, insider trading, money laundering, fraud and so forth.</p> <p>The principles of the CCEE include the following:-</p> <ul style="list-style-type: none"><li>a) equal opportunity and non-discrimination at the workplace;</li><li>b) provides a safe and healthy work environment;</li><li>c) avoid any form of harassment, threat, intimidation, violence or any other inappropriate behaviour;</li><li>d) prohibits working under the influence of alcohol, illegal drugs or controlled substances;</li><li>e) protection and proper use of the Company's data, assets and resources;</li><li>f) exercise caution and protect the Company's confidential information;</li><li>g) avoid conflicts of interest;</li><li>h) zero-tolerance approach against bribery and corruption;</li><li>i) not to accept gifts that may cause improper influence, or appear or be perceived to cause improper influence;</li><li>j) not to accept hospitality and entertainment that may be perceived as a way of improperly influencing the judgment and decision making process in a business transaction;</li><li>k) no insider trading and exercise due care when dealing in shares of the Company;</li><li>l) avoid money laundering and fraudulent activities;</li><li>m) encourage employees who know of, or suspect, a violation of the CCEE, to whistle blow or report the concerns through the Whistleblowing Policy; and</li></ul>

	<p>n) comply with all applicable laws, rules and regulations of the governments, commissions and exchanges in jurisdictions within which the Group operates.</p> <p>In order to ensure the compliance with the Main Market Listing Requirements pertaining to dealings in the securities of the Company, all the Directors and principal officers are advised on a quarterly basis their obligations for dealings in the securities of the Company prior to the release of the quarterly financial results.</p> <p>Pursuant to the CCEE, the Directors or employees shall avoid any situation in which they have interest in any entity or matter that may influence their judgment in the discharge of their responsibilities. As such, in the event the Directors are interested or deemed interested in any proposal, they will abstain from the Board deliberation and also abstain from voting in respect of the resolution relating to the proposal.</p> <p>The Board also emphasises on the business ethics and conduct of third parties who have dealings or transactions with the Group, and has adopted the Code of Business Conduct for Third Parties ("CBC for 3<sup>rd</sup> Parties") which applies to all persons or entities who provide work, goods and services or act for or on behalf of the Group. The areas covered by the CBC for 3<sup>rd</sup> Parties include but are not limited to the company's assets and information, dealing with customers and media, conflict of interest, health, safety and environment (HSE), anti-bribery and corruption, gifts, hospitality and entertainment.</p> <p>As part of the Company's commitment against all forms of bribery and corruption, the Company has also established an anti-bribery and corruption system ("ABCS") to manage and consolidate various policies and processes in compliance with anti-bribery and corruption laws. The anti-bribery and corruption policy ("ABC Policy") forms part of the ABCS and aims to set out the parameters including the main principles, policies and guidelines, which the Company adopts in relation to anti-bribery and corruption.</p> <p>The details of the CCEE, CBC for 3<sup>rd</sup> Parties and ABC Policy are available for reference at <a href="http://www.ijmplantations.com">www.ijmplantations.com</a>.</p>
<p><b>Explanation for departure</b></p>	<p>: Not Applicable</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>	

<b>Measure</b>	:		
<b>Timeframe</b>	:		

### Intended Outcome

The board is committed to promoting good business conduct and maintaining a healthy corporate culture that engenders integrity, transparency and fairness.

The board, management, employees and other stakeholders are clear on what is considered acceptable behaviour and practice in the company.

### Practice 3.2

The board establishes, reviews and together with management implements policies and procedures on whistleblowing.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Board encourages employees and associates to report incidences of suspected and/or real misconduct, wrongdoings, corruption and instances of fraud, waste, and/or abuse involving the resources of the Group. The Whistleblowing Policy adopted by the Company provides and facilitates a structured mechanism for any employee and associate to make disclosures of alleged improper conduct (whistleblowing) to the relevant authorities in good faith.</p> <p>The Audit Committee (“AC”) reviews the reports by the internal auditors on whistle-blowing incidents reported (if any) on a quarterly basis, as well as the status of such investigations (if applicable). During the financial year 2020, no whistle-blowing complaint was received by the Chief Audit Executive.</p> <p>The Whistle-Blowing Policy is posted on the Company’s website at <a href="http://www.iimplantations.com">www.iimplantations.com</a> for ease of access for reporting by employees, associates and third parties of the Group.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

**Intended Outcome**

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

**Practice 4.1**

At least half of the board comprises independent directors. For Large Companies, the board comprises a majority of independent directors.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>At the end of the financial year 2020, the Board comprises 50% independent directors. Six (6) of the eight (8) Board members are Non-Executive Directors and among the Non-Executive Directors, four (4) are Independent. The Chairman is one (1) of the Independent Non-Executive Directors.</p> <p>The balance between Independent Non-Executive, Non-Executive and Executive Directors, together with the support from Management, is to ensure that there is an effective and fair representation for the shareholders, including minority shareholders. It further ensures that issues of strategy, performance and resources are fully addressed and investigated to take into account the long-term interests of shareholders, other relevant stakeholders and the community in which the Group conducts its business.</p> <p>The composition and size of the Board is reviewed from time to time to ensure its appropriateness and effectiveness.</p>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

### Practice 4.2

The tenure of an independent director does not exceed a cumulative term limit of nine years. Upon completion of the nine years, an independent director may continue to serve on the board as a non-independent director.

If the board intends to retain an independent director beyond nine years, it should justify and seek annual shareholders' approval. If the board continues to retain the independent director after the twelfth year, the board should seek annual shareholders' approval through a two-tier voting process.

<b>Application</b>	:	Applied - Annual shareholders' approval for independent directors serving beyond 9 years
<b>Explanation on application of the practice</b>	:	<p>The Company has adopted a policy to limit the tenure of independent directors to a maximum of 12 years. However, the retention of independent directors after serving a cumulative term of nine (9) years are subject to shareholders' approval in line with the recommendation of the Malaysian Code on Corporate Governance. To-date, none of the independent directors of the Company have exceeded the nine (9) years tenure.</p> <p>The Board is mindful that the limitation of term of service may result in a significant loss to the Company by the exit of Board members who are making critical contributions. The Board also recognises that the benefits of experience and stability brought by the longer serving Directors are often in the best interest of the Company and its shareholders. Taking into consideration of the above, the Nomination &amp; Remuneration Committee and the Board may exercise their discretion to recommend the retention of an Independent Non-Executive Director in the same capacity after serving a cumulative term of nine (9) years. In such a situation, the Board would provide the relevant justifications and seek the shareholders' approval accordingly.</p> <p>Having recognised the benefits of the long serving Directors, the Board also acknowledges that "fresh pairs of eyes and fresh blood" are critical for bringing new perspectives for the benefit of the Group. In order to strike a balance on the tenure of independent directors, the Board takes a moderate course of limiting the tenure to a maximum of 12 years.</p>
<b>Explanation for departure</b>	:	Not Applicable

*Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.*

<b>Measure</b> :		
<b>Timeframe</b> :		

**Intended Outcome**

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

**Practice 4.3- Step Up**

The board has a policy which limits the tenure of its independent directors to nine years.

<b>Application</b>	:	Not Adopted
<b>Explanation on adoption of the practice</b>	:	Not Applicable

**Intended Outcome**

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

**Practice 4.4**

Appointment of board and senior management are based on objective criteria, merit and with due regard for diversity in skills, experience, age, cultural background and gender.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Directors have a diverse set of skills, experience and knowledge necessary to govern the Group. The Directors are professionals in the fields of agriculture, audit, finance, accounting, engineering, management and information technology. Together, they bring a wide range of competencies, capabilities, technical skills and relevant experiences to support the needs of the Group to make it one of the foremost plantation companies in the country.</p> <p>In evaluating candidates for appointment to the Board, the Nomination &amp; Remuneration Committee (“NRC”) and the Board will always evaluate and match the criteria of the candidates based on experience, skill, competency, knowledge, potential contribution and boardroom diversity (including gender, ethnicity and age).</p> <p>The NRC is responsible for making recommendations for the appointment of Directors to the Board, including those of subsidiaries and associated companies. In making these recommendations, the NRC considers the criteria such as the required mix of skills, experience and knowledge, which the Directors bring to the Board.</p> <p>The process for the appointment of Non-Executive Directors (both the Independent and Non-Independent Directors) to the Board is as follows:-</p> <ol style="list-style-type: none"> <li>a) the NRC reviews the annual Board assessments &amp; evaluations;</li> <li>b) the NRC determines the skills matrix and criteria;</li> <li>c) source for the potential candidate;</li> <li>d) the NRC conducts engagement session with the candidate;</li> <li>e) the NRC evaluates and matches the criteria of the candidate;</li> <li>f) the NRC recommends to the Board for appointment; and</li> <li>g) the Board approves the appointment of the candidate.</li> </ol>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		

<b>Measure</b>	:		
<b>Timeframe</b>	:		

**Intended Outcome**

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

**Practice 4.5**

The board discloses in its annual report the company's policies on gender diversity, its targets and measures to meet those targets. For Large Companies, the board must have at least 30% women directors.

<b>Application</b>	:	Departure
<b>Explanation on application of the practice</b>	:	Not Applicable
<b>Explanation for departure</b>	:	<p>The Company recognises that Board diversity enhances decision-making capability and quality of the Board's performance, and it believes that a truly diverse Board will leverage differences in perspective, knowledge, skill, industry experience, background, age, ethnicity, race and gender amongst the Directors, and these differences will be considered in determining the optimum composition of the Board.</p> <p>The Directors are also mindful that the Board size influences Board effectiveness, as such the Directors would always consider the optimum Board size to ensure efficient functioning of the Board.</p> <p>The Company currently has two (2) women directors on the Board. The Board has made steady progress in appointing women Directors. While the Board endeavours to improve gender diversity, it is guided by the principle that the appointment of a new Board member shall not be based solely on gender.</p> <p>The Board will attempt to meet the 30% women Directors requirement by the financial year ending 31 March 2021. The Board Diversity Policy is available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	The Board shall appoint a suitable woman candidate to the Board.
<b>Timeframe</b>	:	By the financial year ending 31 March 2021

**Intended Outcome**

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

**Practice 4.6**

In identifying candidates for appointment of directors, the board does not solely rely on recommendations from existing board members, management or major shareholders. The board utilises independent sources to identify suitably qualified candidates.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Nomination &amp; Remuneration Committee is responsible for making recommendations for the appointment of Directors to the Board, including those of subsidiaries and associated companies. In making these recommendations, the NRC considers the criteria such as the required mix of skills, experience and knowledge, which the Directors bring to the Board.</p> <p>In identifying the candidates for appointment as Directors, other than relying on the recommendations from the existing Board members, Management and/or major shareholders, the NRC also explores external sources to identify suitably qualified candidates.</p> <p>During financial year 2020, Mr Boey Tak Kong was appointed as an Independent Non-Executive Director of the Company with the recommendation from an existing Board member.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

## Intended Outcome

Board decisions are made objectively in the best interests of the company taking into account diverse perspectives and insights.

### Practice 4.7

The Nominating Committee is chaired by an Independent Director or the Senior Independent Director.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Nomination &amp; Remuneration Committee (“NRC”) which was established on 26 April 2003, comprises exclusively of Non-Executive Directors with a majority of them being Independent Directors. Puan Fatimah Binti Merican, the Senior Independent Non-Executive Director, is the Chairman of the NRC, and the other members are Mr Pushpanathan A/L S. A. Kanagarayar and Mr Liew Hau Seng.</p> <p>The terms of reference of the NRC are available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p> <p>Puan Fatimah also acts as the point of contact to whom queries and concerns relating to the Group may be conveyed by shareholders by way of writing to the Company’s registered address or electronic mail to <a href="mailto:csa@ijm.com">csa@ijm.com</a> or contact via Tel: 03-79858131.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

Stakeholders are able to form an opinion on the overall effectiveness of the board and individual directors.

### Practice 5.1

The board should undertake a formal and objective annual evaluation to determine the effectiveness of the board, its committees and each individual director. The board should disclose how the assessment was carried out and its outcome.

For Large Companies, the board engages independent experts periodically to facilitate objective and candid board evaluations.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Board undertook a formal and rigorous annual evaluation of its own performance, that is the Board as a whole and that of the Individual Directors for the financial year ended 31 March 2020 via an in-house e-Evaluation System. The Board evaluation comprises a Board Assessment by Individual Directors, Self &amp; Peer Assessments and Assessments of Independence of Independent Directors (collectively referred to as “the Assessments”). Based on the results of the Assessments, the Nomination &amp; Remuneration Committee (“NRC”) was satisfied with the performance and effectiveness of the Board as well as the level of independence demonstrated by all the Independent Directors. There were no major concerns from the results of the Assessments.</p> <p>The assessment criteria of the Board by Individual Directors covers the areas including strategic planning, managing performance, risk management &amp; internal control, sustainability, communication with stakeholders, Board mix and composition, CEO&amp;MD’s performance and succession planning, Board process and Board governance.</p> <p>For Self &amp; Peer Assessments, the assessment criteria included contributions to interactions, roles and duties, knowledge and integrity, governance and independence and risk management. The criteria for assessing the independence of an Independent Director included the relationship between the Independent Director and the Group and his involvement in any significant transactions with the Group.</p> <p>The Board also undertook an evaluation on the Audit Committee (“AC”) via the e-Evaluation System to review its performance and determine whether the AC had carried out its duties in accordance with its terms of reference. The assessment criteria included the oversight over the effectiveness and quality of the internal and external audits, risk management and internal control and financial reporting. The Board was satisfied with the performance and effectiveness of the AC and there were no major concerns from the results of the evaluations of the AC.</p>

	<p>The AC members undertook a self and peer evaluation to assess the performance of each AC member. The areas of evaluation include interactions, roles and duties as well as knowledge and development.</p> <p>The process of all the assessments of the Board, AC and the individual AC members is as follows:-</p> <ol style="list-style-type: none"> <li>a) the Company Secretary advises the Directors to perform the assessments and evaluations;</li> <li>b) the Directors complete and submit the Board assessment and evaluation forms;</li> <li>c) the Company Secretary extracts evaluation reports from the e-Evaluation system;</li> <li>d) the Company Secretary presents the post evaluation reports to the NRC;</li> <li>e) the NRC reviews the post evaluation reports and identifies areas of weaknesses, if any;</li> <li>f) the NRC presents the post evaluation reports to the Board and reports on the areas of weaknesses, if any;</li> <li>g) the Board reviews the post evaluation reports and recommendations by the NRC for improvement, if any; and</li> <li>h) the Board receives the post evaluation reports and agrees on action plans for improving areas of weaknesses, if any.</li> </ol> <p>The Board was satisfied with the outcome of the evaluation and was of the view that the internal evaluation was adequate to determine the overall effectiveness of the Board and individual directors.</p> <p>The Board also acknowledges the recommendation that the Board evaluation could be facilitated by a professional independent party periodically in order to achieve a greater objectivity to the assessment by providing an unbiased perspective on a Director's performance and contribution. As such, the Board had engaged an external expert to review and facilitate the Board Evaluation of the Company for the financial year ending 2021.</p>
<b>Explanation for departure</b>	: Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>	
<b>Measure</b>	:
<b>Timeframe</b>	:

### Intended Outcome

The level and composition of remuneration of directors and senior management take into account the company's desire to attract and retain the right talent in the board and senior management to drive the company's long-term objectives.

Remuneration policies and decisions are made through a transparent and independent process.

### Practice 6.1

The board has in place policies and procedures to determine the remuneration of directors and senior management, which takes into account the demands, complexities and performance of the company as well as skills and experience required. The policies and procedures are periodically reviewed and made available on the company's website.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Company supports levels of remuneration and compensation necessary to attract, retain and motivate quality people required to lead, manage and serve the Company in a competitive environment. The appropriate levels of remuneration and compensation are essential to enhance the long-term interests of the stakeholders and shareholders.</p> <p>The Board has adopted a remuneration policy to provide clear and guiding principles for determining the remuneration of the Board and Senior Management ("SM") and to align their interests with the interests of shareholders and with the business strategies of the Group. The remuneration policy of the Company is available for reference at <a href="http://www.ijmplantations.com">www.ijmplantations.com</a>.</p> <p>The remuneration policy of the Company is based on the philosophy of giving higher weightage on performance related incentives. The Company strives to set the remuneration packages of the SM, including the Executive Directors, at a competitive level and provides incentives based on the agreed performance outcomes on an individual and on a corporate basis. The Company also strives to ensure that the remuneration packages reflect the relevant duties and responsibilities; and are fair and equitable.</p> <p>The Company believes long term success of the Group is directly linked to the calibre of employees and it is imperative for the Group to remain competitive in remuneration, besides other measures, in order to attract the right talent from the already scarce labour market and at the same time retain the good ones currently onboard.</p> <p>In the case of Non-Executive Directors, the remuneration philosophy is to establish a remuneration structure that is</p>

	<p>commensurate with the contribution and level of responsibilities undertaken by the individual Non-Executive Directors. The Company also ensures that the remuneration is fair and reasonable compared to other companies of a similar nature, size and complexity.</p> <p>The annual remuneration review takes place in April each year. The remuneration of the Group will be reviewed by the Chief Executive Officer &amp; Managing Director with the relevant internal and external inputs before presenting it to the Nomination &amp; Remuneration Committee (“NRC”) for approval. The NRC reviews the remuneration of Non-Executive Directors, Executive Directors and Senior Management in the month of May annually whereby the NRC will consider various factors including the performance of the Group, individual performance, duties, responsibilities and commitments of the Directors and Senior Management. Upon the review by the NRC, the appropriate recommendations will be made to the Board for approval. The Board will consider, if deemed appropriate, and approve the recommended remuneration for the Executive Directors and Senior Management. As for the remuneration of the Non-Executive Directors, upon the endorsement of the recommendation by the NRC, the Board will propose the remuneration for approval by the shareholders at the following Annual General Meeting.</p> <p>For the year 2020, the remuneration review was deferred and carried out in May due to the implementation of Covid-19 Movement Control Order on 18 March 2020, and the proposed remuneration of the Executive Directors and senior management was presented to NRC and approved by the Board in June 2020.</p>
<p><b>Explanation for departure</b></p>	<p>: Not Applicable</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>	
<p><b>Measure</b></p>	<p>:</p>
<p><b>Timeframe</b></p>	<p>:</p>

## Intended Outcome

The level and composition of remuneration of directors and senior management take into account the company's desire to attract and retain the right talent in the board and senior management to drive the company's long-term objectives.

Remuneration policies and decisions are made through a transparent and independent process.

## Practice 6.2

The board has a Remuneration Committee to implement its policies and procedures on remuneration including reviewing and recommending matters relating to the remuneration of the board and senior management.

The Committee has written Terms of Reference which deals with its authority and duties and these Terms are disclosed on the company's website.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The duties and responsibilities of the Nomination &amp; Remuneration Committee ("NRC"), amongst others, are to review the remuneration of Non-Executive Directors and the terms and conditions of employment &amp; remuneration of Executive Directors and senior management of the Group; and to review and approve annual salary increments and bonuses of Executive Directors and senior management of the Group.</p> <p>The policies and procedures on the remuneration of the Directors and senior management are stipulated in the Remuneration Policy of the Company.</p> <p>The terms of reference of the NRC and the Remuneration Policy are available for reference at <a href="http://www.ijimplantations.com">www.ijimplantations.com</a>.</p>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

## Intended Outcome

Stakeholders are able to assess whether the remuneration of directors and senior management is commensurate with their individual performance, taking into consideration the company's performance.

## Practice 7.1

There is detailed disclosure on a named basis for the remuneration of individual directors. The remuneration breakdown of individual directors includes fees, salaries, bonuses, benefits in-kind and other emoluments.

<b>Application</b>	: Applied																																																								
<b>Explanation on application of the practice</b>	<p>The details of the remuneration of Directors for the financial year are as follows:</p> <p>A. The Directors' total remuneration consists of different components as shown in the table below:</p> <table border="1"> <thead> <tr> <th></th> <th>Salaries</th> <th>Fees</th> <th>Bonuses, Incentives &amp; Others</th> <th>Benefits -in-kind</th> <th>Total</th> </tr> <tr> <th></th> <th>RM'000</th> <th>RM'000</th> <th>RM'000</th> <th>RM'000</th> <th>RM'000</th> </tr> </thead> <tbody> <tr> <td>Executive Directors</td> <td>1,750</td> <td>-</td> <td>360</td> <td>68</td> <td>2,178</td> </tr> <tr> <td>Non-Executive Directors</td> <td>-</td> <td>767</td> <td>45*</td> <td>-</td> <td>812</td> </tr> <tr> <td><b>Total</b></td> <td><b>1,750</b></td> <td><b>767</b></td> <td><b>405</b></td> <td><b>68</b></td> <td><b>2,990</b></td> </tr> </tbody> </table> <p><i>*Meeting allowances paid/payable to the Non-Executive Directors for Board and Board Committee meetings attended during the financial year.</i></p> <p>B. Aggregate remuneration of each Director:</p> <table border="1"> <thead> <tr> <th>Executive Directors</th> <th>RM'000</th> </tr> </thead> <tbody> <tr> <td>Joseph Tek Choon Yee</td> <td>1,109</td> </tr> <tr> <td>Purushothaman A/L Kumaran</td> <td>1,069</td> </tr> <tr> <td colspan="2"><b>Non-Executive Directors</b></td> </tr> <tr> <td>Pushpanathan A/L S. A. Kanagarayar</td> <td>209</td> </tr> <tr> <td>Puan Fatimah Binti Merican</td> <td>121</td> </tr> <tr> <td>Datuk Dr. Choo Yuen May</td> <td>122</td> </tr> <tr> <td>Boey Tak Kong (<i>appointed on 17 June 2019</i>)</td> <td>105</td> </tr> <tr> <td>Tan Sri Dato' Tan Boon Seng @ Krishnan</td> <td>88</td> </tr> <tr> <td>Liew Hau Seng (<i>appointed on 1 September 2019</i>)</td> <td>61</td> </tr> <tr> <td>M. Ramachandran A/L V. D. Nair (<i>retired on 27 August 2019</i>)</td> <td>62</td> </tr> <tr> <td>Dato' Soam Heng Choon (<i>resigned on 31 August 2019</i>)</td> <td>44</td> </tr> <tr> <td><b>Total</b></td> <td><b>2,990</b></td> </tr> </tbody> </table> <p>To demonstrate the support of the Board for the initiatives taken by the Company in response to the Covid-19 pandemic, the Non-Executive Directors had offered to reduce their fees by 5% for FY2020. Management and affected staff (based on salary range bracket) of the Group had also given consent to a salary reduction ranging from 5% to 10%.</p>		Salaries	Fees	Bonuses, Incentives & Others	Benefits -in-kind	Total		RM'000	RM'000	RM'000	RM'000	RM'000	Executive Directors	1,750	-	360	68	2,178	Non-Executive Directors	-	767	45*	-	812	<b>Total</b>	<b>1,750</b>	<b>767</b>	<b>405</b>	<b>68</b>	<b>2,990</b>	Executive Directors	RM'000	Joseph Tek Choon Yee	1,109	Purushothaman A/L Kumaran	1,069	<b>Non-Executive Directors</b>		Pushpanathan A/L S. A. Kanagarayar	209	Puan Fatimah Binti Merican	121	Datuk Dr. Choo Yuen May	122	Boey Tak Kong ( <i>appointed on 17 June 2019</i> )	105	Tan Sri Dato' Tan Boon Seng @ Krishnan	88	Liew Hau Seng ( <i>appointed on 1 September 2019</i> )	61	M. Ramachandran A/L V. D. Nair ( <i>retired on 27 August 2019</i> )	62	Dato' Soam Heng Choon ( <i>resigned on 31 August 2019</i> )	44	<b>Total</b>	<b>2,990</b>
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<b>Explanation for departure</b>	: Not Applicable	
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

Stakeholders are able to assess whether the remuneration of directors and senior management is commensurate with their individual performance, taking into consideration the company's performance.

### Practice 7.2

The board discloses on a named basis the top five senior management's remuneration component including salary, bonus, benefits in-kind and other emoluments in bands of RM50,000.

<b>Application</b>	:	Departure													
<b>Explanation on application of the practice</b>	:	Not Applicable													
<b>Explanation for departure</b>	:	<p>The remuneration paid to the top five (5) senior management for the financial year 2020 analysed into bands of RM50,000 is as follows:-</p> <table border="1" data-bbox="581 856 1312 1098"> <thead> <tr> <th>Range of Remuneration</th> <th>Number of Senior Management</th> </tr> </thead> <tbody> <tr> <td>RM200,001 to RM250,000</td> <td>1</td> </tr> <tr> <td>RM450,001 to RM500,000</td> <td>1</td> </tr> <tr> <td>RM650,001 to RM700,000</td> <td>1</td> </tr> <tr> <td>RM1,050,001 to RM1,100,000</td> <td>1</td> </tr> <tr> <td>RM1,100,001 to RM1,150,000</td> <td>1</td> </tr> </tbody> </table> <p>Given the competitiveness in the industry for senior and key personnel, it would place the Company in disadvantageous positions if the remuneration packages of senior management on a named basis are disclosed.</p> <p>The Board always benchmarks the remuneration package of the senior management with the industry and ensures that the remuneration of senior management are commensurate with the scope of work, and performance of the individual and the Group.</p>		Range of Remuneration	Number of Senior Management	RM200,001 to RM250,000	1	RM450,001 to RM500,000	1	RM650,001 to RM700,000	1	RM1,050,001 to RM1,100,000	1	RM1,100,001 to RM1,150,000	1
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<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>															
<b>Measure</b>	:	The Board will monitor the development in the marketplace for such detailed disclosure, and consider such disclosure in future.													
<b>Timeframe</b>	:	Others													

**Intended Outcome**

Stakeholders are able to assess whether the remuneration of directors and senior management is commensurate with their individual performance, taking into consideration the company's performance.

**Practice 7.3 - Step Up**

Companies are encouraged to fully disclose the detailed remuneration of each member of senior management on a named basis.

<b>Application</b>	:	Not Adopted
<b>Explanation on adoption of the practice</b>	:	The Board will consider future adoption, at an appropriate time.

**Intended Outcome**

There is an effective and independent Audit Committee.

The board is able to objectively review the Audit Committee's findings and recommendations. The company's financial statements are a reliable source of information.

**Practice 8.1**

The Chairman of the Audit Committee is not the Chairman of the board.

<b>Application</b>	:	Applied	
<b>Explanation on application of the practice</b>	:	<p>Mr Boey Tak Kong is the Chairman of the AC and he is not the Chairman of the Board.</p> <p>Mr Boey is a Fellow of the Chartered Association of Certified Accountants, United Kingdom and a Chartered Accountant of the Malaysian Institute of Accountants (MIA).</p>	
<b>Explanation for departure</b>	:	Not Applicable	
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>			
<b>Measure</b>	:		
<b>Timeframe</b>	:		

**Intended Outcome**

There is an effective and independent Audit Committee.

The board is able to objectively review the Audit Committee's findings and recommendations. The company's financial statements are a reliable source of information.

**Practice 8.2**

The Audit Committee has a policy that requires a former key audit partner to observe a cooling-off period of at least two years before being appointed as a member of the Audit Committee.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>None of the Board members are former key audit partners of the External Auditors.</p> <p>The External Auditors Policy of the Company provides that a former audit partner who is being appointed as a member of the Audit Committee shall observe a cooling-off period of at least two (2) years before his/her appointment.</p> <p>The External Auditors Policy is available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

There is an effective and independent Audit Committee.

The board is able to objectively review the Audit Committee's findings and recommendations. The company's financial statements are a reliable source of information.

### Practice 8.3

The Audit Committee has policies and procedures to assess the suitability, objectivity and independence of the external auditor.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Audit Committee ("AC") (together with the Chief Financial Officer and Chief Audit Executive) had undertaken an assessment on the suitability of the external auditors for the financial year pursuant to the External Auditors Policy, which has outlined the guidelines and procedures for the assessment and monitoring of external auditors. The details of the External Auditors Policy are available for reference at <a href="http://www.ijmplantations.com">www.ijmplantations.com</a>.</p> <p>The criteria for the External Auditors Assessment include quality of services, sufficiency of resources, communication and interaction, independence, objectivity and professional skepticism. There were no major concerns from the results of the assessment of the External Auditors. The AC was satisfied with the external auditors' exercise of independence, objectivity, technical competency and quality of service.</p> <p>The process of the assessment of the external auditors is as follows:-</p> <ol style="list-style-type: none"><li>the Company Secretary advises the AC, Chief Financial Officer and Chief Audit Executive ("Parties") to perform the assessment;</li><li>the Parties complete and submit assessment forms;</li><li>the Company Secretary compiles the assessment results;</li><li>the Company Secretary presents the assessment report to the AC;</li><li>the AC reviews the assessment report; and</li><li>the AC discusses with the external auditors on the areas of weaknesses, if any.</li></ol>
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

There is an effective and independent Audit Committee.

The board is able to objectively review the Audit Committee's findings and recommendations. The company's financial statements are a reliable source of information.

### Practice 8.4 - Step Up

The Audit Committee should comprise solely of Independent Directors.

<b>Application</b>	:	Adopted
<b>Explanation on adoption of the practice</b>	:	All members of the Audit Committee are Independent Non-Executive Directors and the members during the financial year 2020 were as follows:-  1) Boey Tak Kong - <i>Independent Non-Executive Director (Chairman);</i> 2) Pushpanathan a/l S A Kanagarayar - <i>Independent Non-Executive Director;</i> 3) Puan Fatimah Binti Merican - <i>Senior Independent Non-Executive Director;</i> and 4) Datuk Dr. Choo Yuen May - <i>Independent Non-Executive Director</i>

### Intended Outcome

There is an effective and independent Audit Committee.

The board is able to objectively review the Audit Committee's findings and recommendations. The company's financial statements are a reliable source of information.

### Practice 8.5

Collectively, the Audit Committee should possess a wide range of necessary skills to discharge its duties. All members should be financially literate and are able to understand matters under the purview of the Audit Committee including the financial reporting process.

All members of the Audit Committee should undertake continuous professional development to keep themselves abreast of relevant developments in accounting and auditing standards, practices and rules.

<b>Application</b>	: Applied
<b>Explanation on application of the practice</b>	<p>An annual assessment and evaluation on the performance and effectiveness of the Audit Committee ("AC") was undertaken by the Board of Directors for the financial year ended 31 March 2020 ("FY2020"). The AC was assessed based on four (4) key areas, namely effectiveness and quality, internal and external audit, risk management and internal control, and financial reporting, to determine whether the AC had carried out its duties in accordance with its terms of reference.</p> <p>In view of the appropriate level of knowledge, skills, experience and commitment of its members is critical to the AC's ability to discharge its responsibilities effectively, an assessment of the AC members (self &amp; peer) was also carried out for the FY2020.</p> <p>Based on the annual assessment for FY2020, the Board is satisfied that the AC and its members discharged their functions, duties and responsibilities in accordance with the AC's terms of reference, and supported the Board in ensuring the Group upholds appropriate Corporate Governance standards.</p> <p>During FY2020, the activities carried out by the AC included the following:-</p> <ul style="list-style-type: none"><li>a) reviewed the quarterly financial results and announcements as well as the year end financial statements of the Group and Company, and recommended them for approval by the Board;</li><li>b) reviewed and approved the annual internal audit plan proposed by the internal auditors to ensure the adequacy of the scope and coverage of work;</li><li>c) reviewed the audit reports presented by the internal auditors on their findings and recommendations with respect to system and control weaknesses. The AC then considered those recommendations including the Management's responses</li></ul>

	<p>thereon, before proposing that those control weaknesses be rectified and recommendations for improvements be implemented;</p> <ul style="list-style-type: none"> <li>d) reviewed the Internal Auditors' findings on significant whistleblowing cases, if any, and management's responses and resolutions thereon;</li> <li>e) reviewed and endorsed the External Auditors' audit strategy, audit plan and scope of work for the year;</li> <li>f) reviewed and approved the provision of non-audit services, if any, by the External Auditors that should have been agreed prior to the commencement of their work and confirmed as permissible for the External Auditors to undertake, as provided under the By-Laws of the Malaysian Institute of Accountants;</li> <li>g) reviewed the External Auditors' report to the AC;</li> <li>h) reviewed the Risk Management Committee's reports, assessed the adequacy and effectiveness of the risk management framework and the appropriateness of Management's responses to the identified key risk areas (including bribery and corruption risks) as well as proposed recommendations for improvements to be implemented;</li> <li>i) reviewed the related party transactions that arose within the Group to ensure that the transactions are fair and reasonable, and not to the detriment of the minority shareholders; and</li> <li>j) received the report from the internal auditors on the verification of allocation of options and shares for eligible employees of the Group under the Long Term Incentive Plan of IJM Corporation Berhad, the holding company.</li> </ul> <p>The AC members attended relevant conferences, seminars and training programmes from time to time to keep themselves abreast of relevant developments in accounting standards and practices. Details of the trainings attended by the AC members are available at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p> <p>The AC has sufficient understanding of the Group's business and able to apply a critical and probing view on the financial results and information prepared by Management. The AC also provides appropriate advice to Management relating to the financial position and performance of the Group.</p>
<b>Explanation for departure</b>	: Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>	
<b>Measure</b>	:
<b>Timeframe</b>	:

### Intended Outcome

Companies make informed decisions about the level of risk they want to take and implement necessary controls to pursue their objectives.

The board is provided with reasonable assurance that adverse impact arising from a foreseeable future event or situation on the company's objectives is mitigated and managed.

### Practice 9.1

The board should establish an effective risk management and internal control framework.

<b>Application</b>	: Applied
<b>Explanation on application of the practice</b>	<p>The Board affirms its responsibility for maintaining a sound risk management framework and internal control system to safeguard the shareholders' investments and the Group's assets, as well as to discharge its stewardship responsibility in identifying principal risks and ensuring the implementation of an appropriate risk management and internal control system to manage those risks.</p> <p>The Board continually articulates, implements and reviews the adequacy and effectiveness of the Group's enterprise wide risk management and internal control system which has been embedded in all aspects of the Group's activities. The Board reviews the processes, responsibilities and assesses for reasonable assurance that risks have been managed within the Group's risk appetite and tolerable ranges and to ensure that the system is viable and robust.</p> <p>Recognising the ever-changing risk landscape, the Group's system is designed to manage rather than eliminate the risk of failure to achieve the Group's business objectives. Accordingly, such systems can only provide a reasonable but not absolute assurance against material misstatement, loss or fraud, and that any adverse impact arising from a foreseeable future event or situation on the Group's objectives is mitigated and managed.</p> <p>Some of the key processes for reviewing the adequacy and effectiveness of the risk management and internal control are as follows:-</p> <ul style="list-style-type: none"><li>a) the Audit Committee ("AC") of the Company, with the assistance of the Risk Management Committee ("RMC"), has oversight over the Group's risk management framework, and obtains assurance through the Internal Audit Department ("IAD"), on the adequacy and effectiveness of the risk management and internal control systems. The Audit Committee also seeks the observations of the independent external auditors of the Group, wherever required;</li><li>b) the RMC oversees, performs regular reviews on risk management processes and ensures prudent risk management</li></ul>

	<p>over the Group’s business and operations. The RMC for Sabah operation is chaired by the CEO &amp; MD and the RMC for Indonesian operation is chaired by the Chief Executive Officer (Indonesia). Both RMC comprise of representatives from operations, as well as from the relevant Head Office operations support departments. The two (2) RMC report to the AC on a quarterly basis where key risks and mitigating actions are deliberated and implemented;</p> <p>c) the IAD of the Group’s holding company IJM Corporation Berhad (“IJM”) performs internal audits on various operating units within the Group on a risk-based approach based on the annual audit plan approved by the AC. The IAD checks for compliance with policies and procedures and the effectiveness of the internal control system and highlights significant findings of non-compliance in the quarterly AC meetings of the Company; and</p> <p>d) IJM has engaged a professional firm to assist the IJM Group to undertake a desktop risk review to identify the gaps and areas for improvement with regards to compliance to the latest relevant standards including the relevant best practice requirements under the Committee of Sponsoring Organizations of the Treadway Commission (“COSO”) Enterprise Risk Management Framework 2017, including an update to the risk registers and risk profile of the IJM Group. The Company would adopt the relevant recommendations of the consultant, when available, to enhance its risk management framework.</p>
<p><b>Explanation for departure</b></p>	<p>: Not Applicable</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>	
<p><b>Measure</b></p>	<p>:</p>
<p><b>Timeframe</b></p>	<p>:</p>

### Intended Outcome

Companies make informed decisions about the level of risk they want to take and implement necessary controls to pursue their objectives.

The board is provided with reasonable assurance that adverse impact arising from a foreseeable future event or situation on the company's objectives is mitigated and managed.

### Practice 9.2

The board should disclose the features of its risk management and internal control framework, and the adequacy and effectiveness of this framework.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Risk Management Committee ("RMC") develops, executes and maintains the enterprise wide risk management system to ensure that the Group's corporate objectives and strategies are achieved within the acceptable risk appetite of the Group. The Group's risk management framework conforms with international guidelines of the ISO 31000 and the COSO Enterprise Risk Management Framework 2017. The risk management reviews cover responses to significant risks identified which would ensure the achievement of: the corporate strategies and business objectives; effectiveness and efficiency of operations; integrity of information and reporting; and compliance with the relevant laws, regulations, policies and procedures.</p> <p>A risk map summarising the risks to the achievement of strategic, operational, reporting and compliance objectives, using quantitative and qualitative aspects to assess their likelihood and impact matrices, and the controls for assuring the Board that processes put in place continue to operate adequately and effectively to manage those risks to acceptable levels, is prepared quarterly.</p> <p>As the business risk profile changes, new areas are introduced for risk assessment and the necessary updates are made to the existing risks.</p> <p>The Group's Head Office considers and incorporates the risks associated with the Group's strategic objectives and overall risk appetite which are not addressed at the operations level. The consolidated major risks and the mitigating actions are reported to the RMC before being presented to the Audit Committee on a quarterly basis.</p> <p>The Board and Audit Committee have received assurance from the Chief Executive Officer &amp; Managing Director and the Chief Financial Officer that the Group's risk management and internal control system are operating adequately and effectively, in all material aspects, based on the risk management and internal control framework of the Group.</p>

<b>Explanation for departure</b>	:		Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>			
<b>Measure</b>	:		
<b>Timeframe</b>	:		

**Intended Outcome**

Companies make informed decisions about the level of risk they want to take and implement necessary controls to pursue their objectives.

The board is provided with reasonable assurance that adverse impact arising from a foreseeable future event or situation on the company's objectives is mitigated and managed.

**Practice 9.3 - Step Up**

The board establishes a Risk Management Committee, which comprises a majority of independent directors, to oversee the company's risk management framework and policies.

<b>Application</b>	:	Not Adopted
<b>Explanation on adoption of the practice</b>	:	Presently, two (2) Risk Management Committees ("RMC") are established for the Group, one (1) for the Malaysian operations and the other for the Indonesian operations. Each of the RMC have their own Risk Management Sub-Committees to review and assess more specific operational risks areas. The Audit Committee on a quarterly basis reviews the RMC's reports, assessed the adequacy and effectiveness of the risk management framework and the appropriateness of Management's responses to the identified key risk areas as well as proposed recommendations for improvements to be implemented.

**Intended Outcome**

Companies have an effective governance, risk management and internal control framework and stakeholders are able to assess the effectiveness of such a framework.

**Practice 10.1**

The Audit Committee should ensure that the internal audit function is effective and able to function independently.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Internal Audit function has been outsourced to the Internal Audit Department (“IAD”) of IJM Corporation Berhad, the holding company. The Internal Auditors have direct access to the Audit Committee and the Chief Executive Officer &amp; Managing Director of the Company.</p> <p>The IAD evaluated the adequacy and effectiveness of key controls in responding to risks within the organisation’s governance, operations and information systems, in terms of:</p> <ul style="list-style-type: none"> <li>• Reliability and integrity of financial and operational information;</li> <li>• Effectiveness and efficiency of operations;</li> <li>• Safeguarding of assets; and</li> <li>• Compliance with relevant laws, regulations and contractual obligations.</li> </ul> <p>All internal control deficiencies identified were reported to the appropriate levels of Management when identified. The Audit Committee received quarterly reports from the IAD on audit reviews carried out, Management’s responses to the findings and progress in addressing identified issues. The Management members were made responsible for ensuring that timely corrective actions on the reported control deficiencies were taken within the required timeframes. IAD conducted follow-up audits on key engagements to ensure that the corrective actions were implemented appropriately. In this respect, IAD has added value by enhancing the governance, risk management and control processes within the Group.</p>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

## Intended Outcome

Companies have an effective governance, risk management and internal control framework and stakeholders are able to assess the effectiveness of such a framework.

## Practice 10.2

The board should disclose–

- whether internal audit personnel are free from any relationships or conflicts of interest, which could impair their objectivity and independence;
- the number of resources in the internal audit department;
- name and qualification of the person responsible for internal audit; and
- whether the internal audit function is carried out in accordance with a recognised framework.

<b>Application</b>	:	Applied										
<b>Explanation on application of the practice</b>	:	<p>The IAD of IJM Corporation Berhad (“IJM”) which is headed by Mr Chan Weng Yew, who holds a Bachelor of Arts (Honours) in Economics from the University of Sheffield, England, is a Fellow of the Association of Chartered Certified Accountants (ACCA) and an Associate of the Institute of Internal Auditors (AIIA), who reports directly to the Audit Committee (“AC”) on its activities based on the approved annual Internal Audit Plan. The Board has chosen to outsource this audit function as the Board is of the opinion that the operations of the Group by itself cannot support an effective Internal Audit Department in terms of availability of appropriate skills and resources, which a large IAD through IJM can provide.</p> <p>Currently, IJM's IAD comprises 20 auditors and the level of expertise and qualifications within the IAD as at the end of the financial year 2020 was as follows:</p> <table border="1"><thead><tr><th>Expertise Category</th><th>Percentage of total auditors</th></tr></thead><tbody><tr><td>Diploma Level</td><td>10%</td></tr><tr><td>Bachelor’s Degree</td><td>40%</td></tr><tr><td>Post Graduate Degree (MBA, MA, etc)</td><td>10%</td></tr><tr><td>Professional Qualifications (CPA, CIA, ACCA, CIMA, etc)</td><td>40%</td></tr></tbody></table> <p>The Internal Auditors also strive to continuously keep updated with current developments to equip themselves with the awareness to address new risks and better understand existing ones. A total of 561 hours were spent on structured training and development, which averages to about 28 hours per person per annum. This is in addition to the numerous hours spent on self-learning for audit purposes.</p> <p>The AC is satisfied that the internal auditors’ independence has been maintained as adequate safeguards are in place. All Internal Auditors have signed the annual declarations that they were and have been</p>	Expertise Category	Percentage of total auditors	Diploma Level	10%	Bachelor’s Degree	40%	Post Graduate Degree (MBA, MA, etc)	10%	Professional Qualifications (CPA, CIA, ACCA, CIMA, etc)	40%
Expertise Category	Percentage of total auditors											
Diploma Level	10%											
Bachelor’s Degree	40%											
Post Graduate Degree (MBA, MA, etc)	10%											
Professional Qualifications (CPA, CIA, ACCA, CIMA, etc)	40%											

	<p>independent, objective and in compliance with the Code of Conduct and Ethics for Employees of IJM, the Malaysian Institute of Accountants, and the Malaysian Internal Auditors Association in carrying out their duties for the financial year.</p> <p>The IAD provides to the Board (primarily <i>via</i> the AC) and to Management reasonable assurance on the effectiveness of the Group's systems of internal control and the adequacy of these systems to manage business risks and to safeguard the Group's assets and resources.</p> <p>The Internal Audit Charter sets out the purpose, functions, scope and responsibilities of the IAD and how it maintains independence from the first and second lines of defence by Management. The four main functions of IAD are to:</p> <ul style="list-style-type: none"> <li>• assess and report on the effectiveness of the design and operation of the framework of controls which enable risks to be assessed and managed;</li> <li>• assess and report on the effectiveness of management's actions to address deficiencies in the framework of controls;</li> <li>• investigate and report on cases of suspected employee fraud and malpractice, if any; and</li> <li>• undertake designated consulting services for Management provided that they do not threaten the IAD's independence from Management.</li> </ul> <p>The IAD adopts a risk based auditing approach, guided by the International Professional Practices Framework (IPPF) issued by the Institute of Internal Auditors Malaysia, prioritising audit assignments based on the Group's business activity, risk management and past audit findings.</p>
<p><b>Explanation for departure</b></p>	<p>: Not Applicable</p>
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>	
<p><b>Measure</b></p>	<p>:</p>
<p><b>Timeframe</b></p>	<p>:</p>

### Intended Outcome

There is continuous communication between the company and stakeholders to facilitate mutual understanding of each other's objectives and expectations.

Stakeholders are able to make informed decisions with respect to the business of the company, its policies on governance, the environment and social responsibility.

### Practice 11.1

The board ensures there is effective, transparent and regular communication with its stakeholders.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The Company places great importance in ensuring the highest standards of transparency and accountability in the disclosure of pertinent information to its shareholders as well as to potential investors, analysts and the public.</p> <p>Timely announcements and disclosures to Bursa Malaysia Securities Berhad are made, including the release of financial results on a quarterly basis, with the view to providing the shareholders and the investing public with an updated overview of the Group's and Company's performance and operations.</p> <p>The Group and Company's full year audited financial results are released within two (2) months after the financial year end. A comprehensive annual report is released within four (4) months after the financial year end.</p> <p>The Group conducts regular dialogues with financial analysts. At least two (2) scheduled IJM Group Briefings are held each year, usually coinciding with the release of the IJM Group's second and final quarter results, to explain the results achieved as well as the strategies going forward.</p> <p>Any information that may be regarded as material or deemed price sensitive would not be given to or shared with any single shareholder or shareholder group on a selective basis except to the extent of their representation on the Board.</p> <p>The Group has established a comprehensive website at <a href="http://www.iimplantations.com">www.iimplantations.com</a>, which includes a dedicated section on Investor Relations, to support its communication with the investor community. In addition, stakeholders who wish to reach the Group can do so through the 'Contact Us'.</p> <p>Investor queries pertaining to financial performance or company developments may be directed to the Assistant General Manager (Investor Relations) of IJM, Mr Shane Guha Thakurta (Tel : +603-79858041, Fax : +603-79529388, E-mail : shane@ijm.com), whereas</p>

	shareholder and company related queries may be referred to the Company Secretary, Ms Ng Yoke Kian (Tel : +603-79858131, Fax : +603-79521200, E-mail : csa@ijm.com).	
<b>Explanation for departure</b>	:	Not Applicable
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

### Intended Outcome

There is continuous communication between the company and stakeholders to facilitate mutual understanding of each other's objectives and expectations.

Stakeholders are able to make informed decisions with respect to the business of the company, its policies on governance, the environment and social responsibility.

### Practice 11.2

Large companies are encouraged to adopt integrated reporting based on a globally recognised framework.

<b>Application</b>	:	Departure	
<b>Explanation on application of the practice</b>	:	Not Applicable	
<b>Explanation for departure</b>	:	The Board is of the view that the current reporting in the Annual Report 2020 has provided the financial and non-financial information in a fairly comprehensive overview to the shareholders and stakeholders. As such, the Board would keep in abeyance of the need of adoption of the International Integrated Reporting Framework until a time to be determined later.	
		The fairly comprehensive financial and non-financial information in the Annual Report, including Corporate Governance Report and Sustainability Report, have provided adequate and user-friendly information to the stakeholders.	
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>			
<b>Measure</b>	:	The Board will consider adoption of the integrated reporting at an appropriate time in future based on a globally well received framework.	
<b>Timeframe</b>	:	Others	To be determined

**Intended Outcome**

Shareholders are able to participate, engage the board and senior management effectively and make informed voting decisions at General Meetings.

**Practice 12.1**

Notice for an Annual General Meeting should be given to the shareholders at least 28 days prior to the meeting.

<b>Application</b>	:	Applied
<b>Explanation on application of the practice</b>	:	<p>The notice of the 35<sup>th</sup> Annual General Meeting (“AGM”) and the notification of the publication of Annual Report for 2020 on the website of the Company were sent out to the shareholders on 21 August 2020, that is more than 28 days before the date of the AGM on 21 September 2020. The notice of AGM were also made available on the website of the Company.</p> <p>The relevant details for the resolutions proposed, such as re-election of Directors, Directors’ fees and meeting allowance, authority to issue shares under Sections 75 and 76 of the Companies Act 2016 and share buy-back authority, are provided in the notice of AGM to enable shareholders to make informed decisions in exercising their voting rights.</p>
<b>Explanation for departure</b>	:	Not Applicable
<p><i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i></p>		
<b>Measure</b>	:	
<b>Timeframe</b>	:	

**Intended Outcome**

Shareholders are able to participate, engage the board and senior management effectively and make informed voting decisions at General Meetings.

**Practice 12.2**

All directors attend General Meetings. The Chair of the Audit, Nominating, Risk Management and other committees provide meaningful response to questions addressed to them.

<b>Application</b>	:	Applied	
<b>Explanation on application of the practice</b>	:	<p>All Directors had attended the last AGM held during the financial year 2020. At the last AGM, a presentation was given to shareholders by the CEO&amp;MD to explain the Group’s strategy, performance and major developments. The Board encourages shareholders to participate in the question and answer sessions at all General Meetings.</p> <p>The extract of minutes of general meetings (including the list of attendance of Directors, pertinent questions raised by shareholders and the respective responses, and outcome of the voting results) are made available to the shareholders and public for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p>	
<b>Explanation for departure</b>	:	Not Applicable	
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>			
<b>Measure</b>	:		
<b>Timeframe</b>	:		

### Intended Outcome

Shareholders are able to participate, engage the board and senior management effectively and make informed voting decisions at General Meetings.

### Practice 12.3

Listed companies with a large number of shareholders or which have meetings in remote locations should leverage technology to facilitate–

- including voting in absentia; and
- remote shareholders' participation at General Meetings.

<b>Application</b>	:	Departure	
<b>Explanation on application of the practice</b>	:	Not Applicable	
<b>Explanation for departure</b>	:	<p>The Company always holds its Annual General Meeting (“AGM”) in Klang Valley at locations which are accessible by shareholders. The last AGM of the Company was held physically at Holiday Villa Hotel &amp; Suites Subang, 9 Jalan SS12/1, 47500 Subang Jaya, Selangor on 27 August 2019.</p> <p>Shareholders who are not able to attend the AGM in person are entitled to appoint proxies to attend, speak and vote on their behalf. The Company has adopted electronic voting for the conduct of polls on all resolutions at the previous AGMs.</p> <p>In view of the Covid-19 pandemic and as part of the Company's precautionary measures, the forthcoming 35th AGM of the Company will be held fully virtual through live streaming and online remote voting using the Remote Participation and Voting Facilities provided by the Share Registrar of the Company.</p> <p>The Board always ensures that shareholders are able to participate at the General Meetings. Shareholders are encouraged to be aware of their rights with regards to the appointment of proxies. The details of shareholder's rights are available for reference at <a href="http://www.iimplantations.com">www.iimplantations.com</a>.</p>	
<i>Large companies are required to complete the columns below. Non-large companies are encouraged to complete the columns below.</i>			
<b>Measure</b>	:		
<b>Timeframe</b>	:	Within 1 year	2020 AGM

**SECTION B – DISCLOSURES ON CORPORATE GOVERNANCE PRACTICES  
PURSUANT TO CORPORATE GOVERNANCE GUIDELINES ISSUED BY BANK  
NEGARA MALAYSIA**

*Disclosures in this section are pursuant to Appendix 4 (Corporate Governance Disclosures) of the Corporate Governance Guidelines issued by Bank Negara Malaysia. This section is only applicable for financial institutions or any other institutions that are listed on the Exchange that are required to comply with the above Guidelines.*

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